

**SOMERSET COUNCIL  
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

**KEY DECISION RECORD**

**2023 – 2024 Schools Condition Program**

Executive Member(s):

Cllr Tessa Munt – Lead Member for Children, Families & Education

Cllr Ros Wyke – Cllr Ros Wyke – Lead Member for Economic Development, Planning and Assets

Local Member(s) and Division: All

Lead Officer: Oliver Woodhams – Service Director, Strategic Asset Management

Author: Andrew Wilson, Corporate Building Surveyor, Strategic Asset Management

Contact Details: [Andrew.wilson@somerset.gov.uk](mailto:Andrew.wilson@somerset.gov.uk)

**Date of decision: 29 June 2023**

**Date of publication of decision: 30 June 2023**

**Date decision comes into force: 10 July 2023**

**1. Executive Lead Member Key Decision**

1. That within the allocation of capital funds for 2023/24, as approved by Full Council on the 22nd of February 2023, that the Lead Member for Economic Development, Planning and Assets and the Lead Member for Children, Families & Education, delegated to the Service Director Strategic Asset Management, Corporate Surveyor and Strategic Manager – Estates;
  - a. The agreement of projects for inclusion in the Schools Condition Programme based on prioritisation of need.
  - b. In consultation with relevant officers from the Procurement function to:
    - commission and deliver the agreed projects for the programme and to decide on the most appropriate means of procurement in each case.
    - to competitively procure all contracts relating to the capital projects in accordance with the Authority's Contract Procedure Rules and public procurement law.
  - c. To expend up to a value of £50,000 or 10% of the project value, (whichever is lesser) on each individual project for feasibility and initial design costs and fees.

**Signed by:**

***Executive Lead Member for Economic Development, Planning and Assets***

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*Executive Lead Member for Children, Families & Education*

- 2. Reason for Decision(s)**  
As set out in the Officer's report
- 3. Reason(s) for Urgency**  
None
- 4. Details of any alternative options considered and rejected**  
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**  
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**  
None
- 7. Other background information considered by the Executive Lead Members before making this decision**  
Consultation representations and comments received from Somerset Council  
Elected Members